## 2023 HBO University/College Property Rebates

2023 HBO Launches/Activations & Renewals with a 1-year minimum commitment (eff. Jan 1 – Dec 31, 2023)

## Claiming for your rewards is now easier than ever!

- 1. Visit <u>www.HBOBulk.com</u> and click on the University/College Rebates tab to access forms/information.
- 2. Click the Submit button for the University/College rebate form to complete the digital form for electronic submission.
- 3. Complete the form for each property submission, upload attachments and follow all steps/instructions.
- 4. You will receive an e-mail from <u>HBO.VM@warnermedia.com</u> requesting property's W9/ACH information.
- 5. You are all set! Please allow 6-8 weeks for review and payment processing.

## **STEP-BY-STEP INSTRUCTIONS**

STEP 1: Click on the University/College Property Rebate form to submit electronically.

Click Here To Submit & Claim Your HBO Rebate!



**STEP 2:** Complete the form in its entirety and digitally e-sign at the bottom of the form.

STEP 3: Attach the required documents: fully executed agreement signed by the property and distributor, billing statement (*if required field*), and additional documents if applicable (*i.e.*, addendum)

**IMPORTANT:** File size limit is 5MB, either reduce the file size OR split the agreement and attach as an additional file if size exceeds 5MB.



STEP 4: E-sign the document and provide your e-mail address once all required fields have been completed.

Select "Click to Sign"  $\rightarrow$  You will be prompted to enter your e-mail address  $\rightarrow$  Select "Click to Sign"

**IMPORTANT:** Make sure you are using a valid e-mail address and it is the same as what was entered on the rebate form; you will be required to validate the submission through Adobe Sign in order for the forms to be submitted to HBO for payment review and processing.)

By signing, I agree to both this agreement and the <u>Consumer Disclosure</u> . My use of Adobe Sign is governed by the <u>Adobe Terms of Use</u> .	
Enter Your Information ×	Just one more step
Please enter your email and then dick to sign this document.   Imail Cancel Click to sign	We just emailed you a link to make sure it's you. It'll only take a few seconds, and we can't accept your signature on "2023 HBO University/College Property Rebate" until you've confirmed.

## STEP 5: Check your inbox for an e-mail from Adobe Sign to confirm your e-mail address & click on "Confirm my email address".

**IMPORTANT:** Make sure to check your spam folder & add <u>echosign@echosign.com</u>e-mail address in your safe list, if needed.)



STEP 6: Once you confirm your e-mail address, you will receive a final confirmation indicating your documents have been submitted and received by HBO. It will include a copy of the submitted documents for your records.

Your e-signing of 2023 HBO University/College Property Rebate has been verified. A copy of the signed document is being sent to you.

2023 HBO University/College Property Rebate has been completed

Warner Bros. Discovery <echosign@echosign.com

If you have any questions or issues, please reach out to our processing team at: <u>HBOBulkSubmissions@warnermedia.com</u>

Thank you for your continued support of HBO!